## Herd Inventory Submission for Classification LELY-HORIZON

1. Go to Reports section on taskbar. Select "Add Report".



 Add a "tag", so the report can be easily found the next time you classify. You can use the "Herd" tag. Don't forget to give a name to your report, such as "Classification report Holstein Canada".

Create Report			>
Jame		Template	
Holstein Canada Classification Inventory		Cow (actual)	2
ags			
Herd		]	
Select all		Filters	
Tasks			
		Selected fields	AVG SUM
Milking			
Feeding			
Reproduction			
Health			
- · ·		You can drag the prefer	red fields from the
	•	left sect	ion.
Device	v		
Feed			
Health			
	•		

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3. Make sure the "Template" is set on "Cow (actual)". Select the following criteria in the "Fields" section under "Animal": Life No., Birth date. Under "Calendar", please select Lactation No., Calving Date.

reate Report		
me	Template	
lolstein Canada Classification Inventory	Cow (actual)	
JS		
Herd	T	
Fields	Filter	3
All fields	Selected fields	AVG SUM
Animal	🕀 Animal Life No.	
Attentions	🕂 Birth date	
Calendar	+ Lactation No.	
🕂 Age at first calving	🕂 Calving Date	
🕂 Arrival Contact Name		
🕂 Calving Interval		

\*Animal Herd Number is already included when making any report

4. Click on "Filters". Select "Lactation No." under the "Add property" section. Add the desired number of lactation cows you would like scored. Finally, click on "Create Report".

Template
Cow (actual)
Filters
Number of properties:
1
* Add property

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5. Check the list to make sure all of the animals you would like scored is on the list. Then select the "..." and export report to CSV.

< 🛛 🖉 / Holstein Canada Classification Inventory					Total: 102 records	
Animal Number	Animal Life No.	Birth date	Lactati- No.		Edit	
105	12977800	15/02/2020	1	09/08/2022		
106	606	22/02/2020	1	06/08/2022		
107	12977802	23/02/2020	1	29/08/2022		
11	12977807	21/04/2020	1	17/08/2022	e Print/Export a	
45	12977810	02/06/2020	1	21/08/2022		
46	12977811	09/06/2020	1	09/08/2022	Convert to task	
109	12977814	02/07/2020	1	12/08/2022		
13	12977815	06/07/2020	1	11/08/2022	Export as CSV	
101	12977816	07/07/2020	1	21/08/2022		
73	12977818	04/08/2020	1	24/10/2022	Export as EXCE	
44	12977819	07/08/2020	1	21/08/2022		
85		15/07/2020	1	24/07/2022	D. Events as XMI	
92		17/07/2020	1	31/10/2022		
97	12977822	10/08/2020	1	02/08/2022		
39	12977824	16/08/2020	1	20/10/2022	Settings	

6. The file will be downloaded on your computer, in your <u>Downloads</u> folder. Save the file to a place you can easily find the report. Email attachment to <u>classification@holstein.ca</u>.